

### Notification of manufacture (import) of a new chemical substance

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



Following the provision of paragraph (1) of Article 3 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc., I hereby submit notification, in accordance with the provision of article 2 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

1. Name of the new chemical substance
2. Structural formula or rational formula of the new chemical substance (Where neither of these is known, the outline of its manufacturing process)
3. Physicochemical properties and composition of the new chemical substance
4. Use of the new chemical substance
5. Planned quantity of manufacture or planned quantity of import of the new chemical substance for each year during the three-year period after the commencement of its manufacture or import
6. Where a person intends to manufacture a new chemical substance, the name and address of the establishment where the new chemical substance is to be manufactured; and where a person intends to import a new chemical substance, the name of the country or region where the new chemical substance is manufactured

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Erase the one that does not apply (either “manufacture” or “import”) in the title.
3. The name of the new chemical substance shall be entered in accordance with the nomenclature established by the International Union of Pure and Applied Chemistry (IUPAC nomenclature).
4. Where neither the structural formula nor the rational formula of the new chemical substance is known, enter the outline of the manufacturing process, the physicochemical properties, and the composition in detail.
5. The documents, etc. may be attached to serve as references for judging which of the items of paragraph (1) of Article 4 of the Act the new chemical substance that is being notified falls under. All documents must be written in Japanese except minor items such as terms in diagrams.
6. Attach Form 10: “Proposal for exception to evaluation of low production volume of a new chemical substance” when making a request, in accordance with item (i) of paragraph (2) of Article 4 of the Act on the Evaluation of Chemical Substances and Regulation of Their Manufacture, etc.
7. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
8. A signature may be used in lieu of name and seal.

**Notification of new chemical substance manufacture (export) by a manufacturer, etc. in a foreign country**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



Following the provision paragraph (2) of article 5-2 of the Act on the Evaluation of Chemical Substances and Regulation of Their Manufacture, etc., I hereby submit notification, in accordance with the provision of paragraph (2) of article 2-2 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

1. Name of the new chemical substance
2. Structural formula or rational formula of the new chemical substance (Where neither of these is known, the outline of its manufacturing process)
3. Physicochemical properties and composition of the new chemical substance
4. Use of the new chemical substance
5. Planned quantity of export of the new chemical substance to Japan for each year during the three-year period after the commencement of export
6. Where a person intends to manufacture a new chemical substance, name and address of the establishment where the new chemical substance is to be manufactured; and where a person intends to import a new chemical substance, the name of the country or region where the new chemical substance is manufactured

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Erase the one that does not apply (either “manufacture” or “export”) in the title.
3. The name of the new chemical substance shall be entered in accordance with the nomenclature established by the International Union of Pure and Applied Chemistry (IUPAC nomenclature).
4. Where neither the structural formula nor the rational formula of the new chemical substance is known, enter the outline of its manufacturing process, the physicochemical properties, and the composition in detail.
5. Documents, etc. may be attached as references for judging which of the items of paragraph (1) of Article (4) applied correspondingly in item (ii) of paragraph (2) of article 5 of the Act on the Evaluation of Chemical Substances and Regulation of Their Manufacture, etc. that the new chemical substance that is being notified falls under. All documents must be written in Japanese except minor items such as terms in diagrams.
6. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
7. A signature may be used in lieu of name and seal.

**Proposal relating to manufacture (import) of new chemical substances to be used as intermediates**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address

Seal

I hereby submit the following application, in accordance with the provision of Article 3 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

1. Name of the new chemical substance	
2. Structural formula or rational formula of the new chemical substance (Where neither of these is known, the outline of its manufacturing process)	
3. Physicochemical properties and composition of the new chemical substance	
4. Planned quantity of annual manufacture (import) of the new chemical substance	
5. Where a person intends to manufacture a new chemical substance, the name and address of the establishment where the new chemical substance is to be manufactured (where a person intends to import a new chemical substance, the name of the country or region where the new chemical substance is manufactured)	
6. Name and address of the person or the juridical person and its representative who will use the new chemical substance as the intermediate substance	
7. Name and address of the establishment where the new chemical substance is to be used	
8. Name of the chemical substance that is manufactured by using the new chemical substance	
9. Other matters that may serve as references	

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.

2. Attach the following documents as attachments:
  - (1) Drawing(s) that illustrates the production equipment and the facility
  - (2) Documents that describe the handling process used for manufacturing
  - (3) Document that describes the measures taken to prevent environmental pollution relating to the manufacture of the new chemical substance
  - (4) Document that describes the chemical substance management system of the business that intends to manufacture (import) the substance
  - (5) Document that describes the measures taken to prevent the environmental pollution that can be caused by the new chemical substance in the shipment form and during shipment
3. Use kilograms as the quantity unit and round the number off to the nearest integer before entering it.
4. Erase the one that does not apply (either “manufacture” or “import”) in the title.
5. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
6. A signature may be used in lieu of name and seal.
7. In the column, “Other matters that may serve as a reference,” state every possible application and all of the names of the end substances produced using the said new chemical substance.

### Confirmation

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



As per the enclosure, it is confirmed that the new chemical substance, [the name of the substance], will be used as an intermediate substance and that all necessary measures shall be taken to prevent environmental pollution by the said new chemical substance.

#### Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Use kilograms as the quantity unit and round the number off to the nearest integer before entering it.
3. A signature may be used in lieu of name and seal.

#### Exhibits:

1. Name and address of the user who will use the substance as an intermediate substance. Also, the name of the representative, responsible department, and person as well as their contact information in the case of a juridical person
2. Location of the equipment where the substance is used and stored
3. Drawing(s) that illustrates the equipment and the facility related to the use
4. Pathway through which the new chemical substance becomes another chemical substance by the user mentioned in 1. above and the projected amount of the new chemical substance that will be released into the environment
5. Measures taken when handling the new chemical substance to prevent environmental pollution by the substance
6. Chemical substance management system of the user mentioned in 1.
7. Planned quantity of the new chemical substance to be used annually at the user mentioned in 1.
8. Document that describes the measures taken by the manufacturer (importer) to confirm that the user mentioned in 1. is using the substance in accordance with the obtained confirmation

**Proposal relating to the manufacture (import) of a new chemical substance for closed system application, etc.**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
 Minister of Economy, Trade and Industry, and  
 Minister of the Environment

Name, or name of the juridical person and  
 its representative  
 Address



I hereby submit an application, in accordance with the provision of article 3 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

1. Name of the new chemical substance	
2. Structural formula or rational formula of the new chemical substance (Where neither of these is known, the outline of its manufacturing process)	
3. Physicochemical properties and component composition of the new chemical substance	
4. Planned quantity of annual manufacture (import) of the new chemical substance	
5. Where a person intends to manufacture a new chemical substance, the name and address of the establishment where the new chemical substance is to be manufactured (where a person intends to import a new chemical substance, the name of the country or region where the new chemical substance is manufactured)	
6. Name and address of the person or the juridical person and its representative who will be using the new chemical substance for the closed system application	
7. Name and address of the establishment where the new chemical substance is to be used	
8. Use of the new chemical substance	

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Attach the following documents as exhibits:
  - (1) Drawing(s) that illustrates the production equipment and the facility
  - (2) Document that describes the handling process used for the manufacture

- (3) Document that describes the measures taken for the prevention of environmental pollution related to the production of the new chemical substance
  - (4) Document that describes the chemical substance management system of the party that intends to manufacture (import) the substance
  - (5) Document that describes the measures taken to prevent the environmental pollution that can be caused by the new chemical substance in the shipment form and during shipment
3. Use kilograms as a quantity unit and round the number off to the nearest integer before entering it.
  4. Erase the one that does not apply (either “manufacture” or “import”) in the title.
  5. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
  6. A signature may be used in lieu of name and seal.

### Confirmation

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



As per the enclosure, it is confirmed that the new chemical substance, [name of the substance], shall be used (employing the process where there is no risk of release to the outside of the facility or equipment) for closed system application and that all necessary measures shall be taken to prevent environmental pollution by the said new chemical substance.

#### Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Use kilograms as the quantity unit and round the number off to the nearest integer before entering it.
3. A signature may be used in lieu of name and seal

#### Exhibits:

1. Name and address of the user who will use the substance for the closed system application. Also, the name of the representative, responsible department, and person as well as their contact information in the case of a juridical person
2. Location of the equipment where the substance is used and stored
3. Drawing that illustrates the equipment and the facility related to the use
4. Use of the new chemical substance at the user mentioned in 1. above and the projected amount of the new chemical substance that will be released into the environment
5. Measures taken when handling the new chemical substance to prevent environmental pollution by the substance
6. Chemical substance management system of the user mentioned in 1.
7. Planned quantity of the new chemical substance to be used annually at the user mentioned in 1.
8. Document that describes the measures taken by the manufacturer (importer) to confirm that the user mentioned in 1. is using the substance in accordance with the obtained confirmation



**Request relating to the manufacture (import) of a new chemical substance for export only**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
 Minister of Economy, Trade and Industry, and  
 Minister of the Environment

Name, or name of the juridical person and  
 its representative  
 Address



I hereby submit an application, in accordance with the provision of Article 3 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

1. Name of the new chemical substance	
2. Structural formula or rational formula of the new chemical substance (Where neither of these is known, the outline of its manufacturing process)	
3. Physicochemical properties and component composition of the new chemical substance	
4. Planned quantity of annual manufacture (import) of the new chemical substance	
5. Where a person intends to manufacture a new chemical substance, the name and address of the establishment where the new chemical substance is to be manufactured (where a person intends to import a new chemical substance, the name of the country or region where the new chemical substance is manufactured)	
6. Country or region that intends to export the new chemical substance	
7. Name and address of the person or the juridical person and its representative that will export the new chemical substance	
8. Name and address of the person or the juridical person and its representative that will import the new chemical substance in the country or region mentioned in 6.	

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Attach the following documents as exhibits:

- (1) Drawing(s) that illustrates the production equipment and the facility
  - (2) Document that describes the handling process used for manufacturing
  - (3) Document that describes the measures taken to prevent the environmental pollution that can be caused by the production of the new chemical substance
  - (4) Document that describes the chemical substance management system of the business that intends to manufacture (import) the substance
  - (5) Document that describes the measures to prevent the environmental contamination that can be caused by the new chemical substance in the shipment form and during shipment
3. Use kilograms as a quantity unit and round the number off to the nearest integer before entering it.
  4. Erase the one that does not apply (either “manufacture” or “import”) in the title.
  5. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
  6. A signature may be used in lieu of name and seal.

### Confirmation

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



As per the enclosure, it is confirmed that the new chemical substance, [name of the substance], shall be manufactured only for export.

#### Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Use kilograms as the quantity unit and round the number off to the nearest integer before entering.
3. A signature may be used in lieu of name and seal

#### Exhibits:

1. Name and address of the party who will export the new chemical substance (hereafter referred to as the “exporter”). Also, the name of the representative, responsible department and person as well as contact information in the case of a juridical person
2. Name of the importer in the foreign country, and name and location of the business premise
3. Planned quantity of the new chemical substance annually the exporter plans to export
4. Evaluation situation of new chemical substances of the country or region of export destination
5. Document that describes the measures taken by the manufacturer (importer) to confirm that the new chemical substance is exported in accordance with the confirmation obtained

**Report of the manufacture (import) of a new chemical substance**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
 Minister of Economy, Trade and Industry, and  
 Minister of the Environment

Name, or name of the juridical person and  
 its representative  
 Address



In regard to handling the new chemical substance that falls under (item (i) of Paragraph (1) of Article 2; item (ii) of paragraph (1) of Article 2; and item (iii) of paragraph (1) of Article 2] of the Order for Enforcement of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc., I hereby submit a report, in accordance with the provision of paragraph (2) of Article 3 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

1. Name of the new chemical substance	
2. Date of the confirmation	
3. Past record of manufacture (import) quantity	
4. Past record of quantity of the new chemical substance used by the user (past record of export quantity by each export destination in the case of item (3) of paragraph (1) of Article 2 of the Order)	
5. Where the new chemical substance is released or emission outside of the facility during the process of handling such as manufacture (import) and use, describe the overall condition.	
6. Where there is a slight change in the confirmed content, describe the changes.	

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Erase the one that does not apply (either “manufacture” or “import”) in the title.
3. Erase words that are not applicable in [      ].
4. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
5. A signature may be used in lieu of name and seal.

### Proposal for the manufacture (import) of small quantity of a new chemical substance

Name of the business premise	
Location	
Name of the new chemical substance	
Structural formula or rational formula of the new chemical substance (Where neither is of these known, the outline of its manufacturing process)	
Physicochemical properties of the new chemical substance	Composition
Fiscal year for which confirmation is requested (fiscal year when manufacture/import is intended)	
Planned quantity of manufacture or import	kg
Use of the new chemical substance	
Where a person intends to import a new chemical substance, the name of the country or region where the new chemical substance is manufactured	
Reference matters	

Notes:

1. Use A4-size, as paper defined by the Japanese Industrial Standards.
2. Erase the one that does not apply (either “manufacture” or “import”) in the title.
3. The name of the new chemical substance shall be entered in accordance with the nomenclature established by the International Union of Pure and Applied Chemistry (IUPAC nomenclature).
4. Fill in the column of “Name and location of business premise” only for the case of manufacture. Fill in the column of “Country or region where the new chemical substance is manufactured” when import of a new chemical substance is intended.
5. State the past record (confirmed quantity, real quantity), etc. in the column “Reference matters.” Reference matters may also be submitted as an attached document.
6. Documents may be attached to serve as references for requested items.
7. The juridical person shall state the department and person responsible for the said notification as well as contact information (telephone number) at the end of the notification document.
8. A signature may be used in lieu of name and seal.

Wishing to obtain confirmation as defined in the item (v) of paragraph (1) of article 3 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc., I hereby submit a request, in accordance with the provision of paragraph (1) of article 4 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
 Minister of Economy, Trade and Industry, and  
 Minister of the Environment

Name, or name of the juridical person and  
 its representative  
 Address



(Computer processing code for small quantity of a new chemical substance)

① Structure code [Number of elements in the molecular formula, etc.]

② Use code [Use number, etc.]      ③ Requested quantity (kg)

④ Confirmed subs in the past      ⑤ Confirmed quantity of the last year (kg)      ⑥ Actual quantity of the last year (kg)      ⑦ Reception code of the last year [Reception number, etc.]      ⑧ Juridical person code      ⑨ Reception code [Reception number, etc.]

⑩ 受付番号 (右詰め)

**Proposal for Exception to evaluation of low production volume of a new chemical substance**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



Wishing to obtain judgment, as defined in the item (i) of paragraph (3) of article 4 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc., I hereby make a request, in accordance with the provision of paragraph (2) of Article 4 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

Name of the new chemical substance

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. As the name of the new chemical substance, state the name that is identical to that of the new chemical substance notified, in accordance with the provision of Paragraph 1, Article 3 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc.
3. Documents, etc. may be attached to serve as references for judging which item of item (i) of paragraph (2) of Article 4 of the Act applies to the chemical substance related to the request. All documents must be written in Japanese except minor items such as terms in diagrams.
4. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
5. A signature may be used in lieu of name and seal.

**Proposal for the manufacture (import) of low production volume of a new chemical substance**

Name of the new chemical substance	
Structural formula or rational formula of the new chemical substance (If neither is known, the outline of its manufacturing process)	
Fiscal year for which confirmation is requested (fiscal year when manufacture/import is intended)	
Planned quantity of production or planned quantity of import	kg
Reference matters	

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. Erase the one that does not apply (either “manufacture” or “import”) in the title.
3. The name of the new chemical substance shall be entered in accordance with the nomenclature established by the International Union of Pure and Applied Chemistry (IUPAC nomenclature).
4. State the past record (confirmed quantity, real quantity), etc. in the column “Reference matters.” Reference matters may also be submitted as an attached document.
5. Documents may be attached to serve as references for the requested matters.
6. The juridical person shall state the department and person responsible for the said notification as well as contact information (telephone number) at the end of the notification document.
7. A signature may be used in lieu of name and seal.

Wishing to obtain the confirmation defined in the paragraph (4) of Article 4-2 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc., I hereby submit a request, in accordance with the provision of paragraphs (1) and (2) of Article 4-3 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
 Minister of Economy, Trade and Industry, and  
 Minister of the Environment

Name, or name of the juridical person and  
 its representative  
 Address



(Computer processing code for low production volume of a new chemical substance)

① Structure code [Number of elements in the molecular formula, etc.]

② Use code [Use number, etc.]

③ Requested quantity (kg)

④ Confirmed substance in the past

⑤ Confirmed quantity of the last year (kg)

⑥ Actual quantity of the last year (kg)

⑦ Reception code of the last year [Reception number, etc.]

⑧ Juridical person code

⑨ Reception code [Reception number, etc.]

**Proposal for continuation of the evaluation of low production volume of a new chemical substance**

Year:      Month:      Day:

To: Minister of Health, Labour, and Welfare  
Minister of Economy, Trade and Industry, and  
Minister of the Environment

Name, or name of the juridical person and  
its representative  
Address



Wishing to obtain a judgment, as defined in item (vii) of paragraph (2) of Article 4 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc., I hereby make a request, in accordance with the provision of Article 4-4 of the Ministerial Ordinance on Notification, etc. of the Manufacture or Import of New Chemical Substances.

Name of the new chemical substance

Notes:

1. Use A4-size paper, as defined in the Japanese Industrial Standards.
2. As the name of the new chemical substance, state the name that is identical to that of the new chemical substance notified, in accordance with the provision of paragraph (1) of Article 3 of the Act on the Evaluation of Chemical Substances and Regulation of their Manufacture, etc.
3. Attach the results of tests necessary for the judgment, as defined in item (vii) of paragraph (2) of Article 4 of the Act on the Evaluation of Chemical Substances and Regulation of Their Manufacture, etc. All submitted test results must be written in Japanese except minor items such as terms in diagrams.
4. The juridical person shall state the department and person responsible for the said notification as well as contact information at the end of the notification document.
5. A signature may be used in lieu of name and seal.